

## **Director Job Qualifications – Brazos Meadows Parents Day Out**

### **Experience & Education:**

- 5 years of experience in ministry, church-related programs, or early childhood education is strongly preferred
- Background in leading faith-based programs for children or families
- Associate or bachelor's degree in education, ministry, or a related field (preferred)

### **Spiritual Qualifications:**

- A strong and growing Christian faith and character demonstrated through actions, attitudes, and relationships
- Active membership in an evangelical church with a heart for ministry and children
- Ability to model Christian values to staff, children, and parents
- Passion for nurturing children's spiritual, emotional, and social growth in alignment with the church's mission (Love God, Love Others, Serve the World)

### **Childcare & Leadership Experience:**

- Knowledge of child development stages and age-appropriate activities
- Strong understanding of child safety protocols (CPR and first aid certification preferred)
- Experience managing or overseeing childcare or educational programs
- Ability to integrate faith-based teachings into daily activities and interactions

### **Skills & Requirements:**

- Leadership: strong leadership, interpersonal, and conflict-resolution skills
- Communication: outstanding verbal and written communication skills
- Organizational Abilities: excellent planning, multi-tasking, and problem-solving skills
- Technology Proficiency: competency in Microsoft Office, Google platform, and Canva (preferred)
- Professionalism: friendly, approachable, and able to maintain confidentiality
- Flexibility & Work Ethic: proactive, adaptable, and willing to handle both routine and high-level tasks
- Crisis Management: ability to remain calm in high-stress situations
- Moderate physical activity required (must be able to lift up to forty pounds and be able to easily get up and down as needed)
- Must have a valid Texas driver's license and pass a thorough background check

### **Availability:**

- Monday & Wednesday: 8 AM – 3 PM
- One additional office day: 9 AM – 3 PM
- Occasional weekend communication as needed